# Landesmuseum Zürich.

'School trip to the museum!'

## Important information for teachers

Welcome to the National Museum Zürich! We are delighted that you and your pupils intend to visit our museum. Please observe the following guidelines:

#### Upon your arrival at the museum

- The teacher should report to the Welcome Desk no later than 15 minutes before the tour is due to start. In the meantime the students should wait at the group meeting point to the left of the Welcome Desk.
- Bags and backpacks should be left in the lockers on the basement floor before the tour begins.
- Pencils (no pens) may be taken into the exhibition.
- The toilets are located on the basement floor.
- Visitors can picnic weather permitting in the museum's courtyard or Platzspitz Park.

#### In the exhibition

- Teachers are responsible for the behaviour of their pupils.
- Non-flash photography is permitted in the permanent exhibition of Landesmuseum Zürich.
  Photography is not allowed in the temporary exhibitions.
- Food and drink may not be taken into the exhibition.
- If you are considering assigning writing exercises during your exhibition visit please use the clipboards provided in the trolleys and return them at the end of your visit. Filling in worksheets on walls or showcases is not allowed.

### Booking guided tours

- Guided tours are possible Mon 9.30 am-6 pm | Tue-Fri 9.30 am-7.45 pm | Sat, Sun 10 am-5 pm.
  Guided tours take 60 mins.
- Guided tours are free of charge for school classes from Switzerland.
- Non-guided group visits are possible from Tue to Sun during the opening hours. Non-guided group visits are not possible on Mondays.
- Guided tours and non-guided group visits can be booked at the Reservation Desk by e-mail or phone call.
- Bookings may be cancelled in writing free of charge up to 4 working days before the date of the tour. Bookings that are cancelled with less than 4 working days' notice will be charged 100 per cent administration fee. Schools are charged a cover fee of CHF 80.-.

Information, advice and bookings:

Reservation Desk | Mon-Fri 9.00 am-12.30 pm | T. +41 44 218 66 00 | reservationen@nationalmuseum.ch